



SPONSORSHIP AND EXHIBITION APPLICATION/BOOKING FORM

PLEASE SEND THIS FORM COMPLETED TO THE SECRETARIAT AND YOU WILL BE INVOICED FOR THE CORRESPONDING AMOUNT.

E-MAIL: ISCOSINDUSTRY@BCDME.COM

NAME OF COMPANY:	
NAME OF CONTACT:	POSITION:
ADDRESS:	
VAT REGISTRATION NUMBER:	COMPANY REGISTRATION NUMBER:
POSTCODE/ZIPCODE:	COUNTRY:
TELEPHONE: +()	MOBILE:
EMAIL:	
LOGISTICS CONTACT FOR TECHNICAL MATERIALS:	
NAME:	POSITION:
TELEPHONE: +()	MOBILE:
EMAIL:	

SPONSORSHIP PACKAGES

Please mark your selection in the box provided:

TIER 1 USD \$52,000

TIER 2 USD \$26,000

EXHIBITION

I would like to apply for exhibition space at ISCoS 2020: VIRTUAL.

Exhibition Only USD \$4,500

Upgrade to Bespoke Stand USD \$5,500

Exhibition Layout: The Secretariat reserves the right to change the exhibition floor layout if necessary. The Secretariat reserves the right in unforeseen circumstances to amend or alter the exact site of the location of the exhibition and/or stand and the Exhibitor undertakes to agree to any alteration to the site or the space re-allocated by the Secretariat.

INDIVIDUAL SPONSORSHIP ITEMS

I would like to apply for the following:

SPONSORED SYMPOSIUM: AFTERNOON

SPONSORED SYMPOSIUM: BREAKFAST

BESPOKE EXHIBITION STAND

BRANDING OF THE POSTER HALL

CUSTOM LOUNGE

BANNER IN THE VIRTUAL LOBBY

VIDEO WALL PRESENTATION

FULL PAGE ADVERT IN DIGITAL PROGRAMME

HALF PAGE ADVERT IN DIGITAL PROGRAMME

APPOINTMENT BOOKING SERVICE

ELEVATOR PITCH

ADVERT IN APP

AVATAR

ADVERT IN VIRTUAL LOBBY

INCLUSION IN E-BLAST

ADDITIONAL EXHIBITOR PASS

ADDITIONAL DOCUMENTS FOR VIRTUAL DELEGATE BAG

ALL PRICES ARE QUOTED IN USD\$ AND ARE EXCLUSIVE OF TAX AS APPLICABLE

By signing below, I declare that I agree with the General Terms and Conditions and have the authority to sign on behalf of the Company.

SIGNATURE OF APPLICANT: _____ NAME PRINTED: _____ DATE: _____

TERMS AND CONDITIONS

1. Definitions

"Meeting" shall mean the event, ISCoS 2020 - VIRTUAL which will take place online from 1 – 5 September 2020.

"Secretariat" shall mean BCD Meetings & Events.

"Exhibitor or Sponsor" shall mean any person, firm or organisation allocated a virtual space or package by the Secretariat in the above-said meeting, or with a confirmed sponsorship as outlined in this document.

"Co-Exhibitor" shall mean any person, firm or organisation exhibiting their own products or services on the virtual stand space of an Exhibitor.

2. Application for Participation & Acceptance

All applications for participation shall be made on the prescribed form overleaf. The application shall be submitted to the Secretariat. Upon receipt of the invoice, the Exhibitor or Sponsor will promptly transfer the full amount of the total virtual space charges and/or sponsorship package. The submission of the application form shall be deemed to be confirmation of participation and full acceptance of the 'Terms & Conditions for Participation' as stated herein. The application shall become a valid contract upon the Secretariat accepting the application. The application and confirmation of its receipt do not constitute grounds for any claim to approval, or to any specific location or site of stand. In particular, the Secretariat is entitled to implement the relocation of virtual space allocated if deemed necessary.

3. Virtual Stand Design and Signs

The individual design of the stand, if in excess of the services indicated in the offer, is the concern of each individual Exhibitor who shall apply with the official technical manual. The nature of the design shall, however, be subjected to the technical specifications applicable to the event virtual software venue and to the guidelines set by the Secretariat.

4. Co-exhibitors and Firms Indirectly Represented

Virtual stand areas are in principle made available solely as whole entries and only to one contracting party, the 'main Exhibitor'. The use of the virtual stand area by another company represented by its own meeting goods (Co-Exhibitor) shall require a special application and written approval from the Secretariat. Approval of Co-Exhibitors is likewise based on the criteria listed under paragraph 2 above, apart from this. Such companies shall also be subject to the terms & conditions for participation, which are to be acknowledged by those companies in writing. The assignment of the rights and obligations to other parties, even if only in part, is not permissible except with the written approval of the Secretariat in advance. The Main Exhibitor shall be liable for any fault on the part of his Co-Exhibitor or indirectly represented company and their agents, in the same manner as his own faults and for the faults of his own agents. The same shall apply to auxiliary staff. If paragraph 4 above applies, the main Exhibitor and all Co-Exhibitors shall be jointly and severally liable to the Secretariat for the obligation arising from this rental contract.

5. Terms of Payment

- a) Full amount upon receipt of invoice
- b) All invoices must be settled within 14 days, non receipt of payments may result in release of reserved items
- c) For other additional services such as filming or video editing, payments must be made in full, in advance, when placing orders for services.

6. Cancellations

The Exhibitor or Sponsor will not be permitted to withdraw from, cancel, alter or reduce in any way their booking of the Meeting. However, the Secretariat may consider special cases and in their sole discretion grant partial refunds according to how many months/weeks prior to the start of the meeting that the proposed withdrawal or change is made known to the Secretariat in writing. The Secretariat shall retain:

- a) 50% of the agreed package amount if the cancellation is made by 1 June 2020.
- b) 100% of the agreed package amount if the cancellation is made after 1 June 2020.

7. Provisions of Materials

- a) The Exhibitor or Sponsor shall bear the responsibility and expenses for provision of design and technical elements for the virtual meeting.
- b) The Exhibitor or Sponsor shall submit a list of resources for their virtual exhibits to the Secretariat at least twenty days prior to the start of the meeting.

8. Compliance with Laws

Exhibitors shall comply with all the rules, regulations and laws imposed or laid down or prescribed in the future by the Secretariat by virtue thereof, and of all other contracts relating to the meeting the Exhibitor shall be deemed to be domiciled at the office of the Secretariat in the UK. Without prejudice to the powers of the parties to enter into a general or limited arbitration agreement, all disputes arising from the Exhibitor's participation, from the enforcement of these regulations, or from any other contracts relating to the meeting, including the Terms & Conditions for Participation' stated herein, or by virtue of regulations or stipulations laid down or prescribed by the Secretariat, shall be governed and construed accordingly and the Exhibitor hereby submits to the non-exclusive jurisdiction of the courts. Where disputes arise concerning interpretation, the English text of these 'Terms & Conditions for Participation' shall be deemed to be final.

9. Supplementary Clauses

Whenever necessary to ensure the smooth management of the virtual meeting, the Secretariat shall have the right to issue Supplementary regulations and instructions in addition to those in the Terms & Conditions for Participation'. All such additional written instructions form a part of the 'Terms & Conditions for Participation' and are binding on all Exhibitors.

10. Infringement of 'Terms & Conditions for Participation'

The infringement of the above-mentioned 'Terms & Conditions for Participation', and any other future rules and regulations determined by the Secretariat, will result in the exclusion of the Exhibitor from the virtual meeting, and the Exhibitor shall have no right to claim compensation or demand refund on any payments already processed, losses or expenses, nor shall the Exhibitor be released from their contractual obligation to pay.

11. Unforeseen Occurrences

In the event of any occurrence not foreseen in these Terms & Conditions for Participation', the decision of the Secretariat shall be final.